**CHECKLIST FOR WORKING HOLIDAY VISA**

**Please do NOT staple, clip, tab, or attach sticky notes to any documents.**

**Applicants must be Canadian citizens who are currently residing in BC or Yukon and are between 18 and 30 years of age at the time of application. Additionally, they are required to be physically located in BC or Yukon while their application is being processed.**

| # | Required Documents | Details & Specifications |
|---|---|---|
| **1** | **Valid Passport** | - Must have at least one completely blank visa page.<br>- If applicable, submit previous passports containing past Japanese immigration stamps. |
| **2** | **Photo** | - One passport-style photos printed on glossy photo paper (45 mm × 35 mm), taken within the last six months against a plain white background. The date the photo was taken must be stamped on the back of each photo. |
| **3** | **Visa Application Form** | - Completed and signed in the prescribed format.<br>- You will be exempt from filling in the "Guarantor or Reference in Japan", as well as "Inviter in Japan" information, unless you have a plan to stay in a specific place in Japan. |
| **4** | **Personal Resume** | |
| **5** | **Itinerary** | - A detailed itinerary covering the entire duration of your stay. |
| **6** | **Explanation Letter** | - Free Format.<br>- The reason for your Working Holiday application. |
| **7** | **Bank Statement** | - Provide bank statements for the most recent one-month period showing available funds of at least CAD 3,500 (CAD 5,000 for a married couple).<br>- Bank statements must display your full name, account number, current balance, and detailed daily transaction history.<br>- If you have not purchased a round-trip ticket, you must show an additional CAD 1,500 in available funds. |
| **8** | **Medical Certificate Confirming Good Health** | - Original.<br>- The clinic must be located in BC or Yukon.<br>- Issued within two months prior to submission. |
| *Additional Documents for Applications by Mail* | | |
| **9** | **Xpresspost Envelope** | - If you would like us to mail your passport back, a prepaid, trackable Xpresspost Small return envelope (260 mm × 159 mm) with the recipient's information is required. Other types of envelopes will not be accepted. |
| **10** | **Release of Liability** | |

*We take a minimum of 5 business days to process with sufficient documents. We do not have expedited services.

*Applications with incomplete or missing required documents cannot be accepted. We do not accept application documents by email, and printing services are not available at our office.

*If you have recently moved to BC or Yukon from outside Canada, you must:

-wait until you have resided in the province or territory for at least three months before applying AND

-submit bank statements covering that three-month period.