

CHECKLIST FOR MULTIPLE-ENTRY (Philippines, Vietnam and Indonesia nationals residing in BC or Yukon in Canada)

Please do NOT staple, clip, tab, or attach sticky notes to any documents.

YOU MUST APPLY LESS THAN 3 MONTHS BEFORE ENTERING JAPAN

Philippine, Vietnamese and Indonesian nationals residing in BC or Yukon with a substantially high income or sufficient financial deposits may apply for a multiple-entry short-term visa. Holders are strictly prohibited from engaging in income-generating or remunerated activities in Japan. Depending on the applicant's income or bank balance, eligible applicants may be issued a visa valid for up to five years (maximum stay of 30 days per visit). Issuance is subject to screening and is not guaranteed. Depending on the review, the application may be denied, or a single/double-entry visa may be issued instead.

#	Required Documents	Details & Specifications
1	Valid Passport	- Must have at least one completely blank visa page. - If applicable, submit previous passports containing past Japanese immigration stamps.
2	Proof of your Canadian Immigration Status	- Original and a photocopy of your PR Card (front and back), Work Permit, or Study Permit - <u>Visitor Records and Super Visas are not accepted.</u>
3	Photo	- One passport-style photos printed on <u>glossy photo paper</u> (45 mm × 35 mm), taken <u>within the last six months</u> against a <u>plain white</u> background. The date the photo was taken must be stamped on the back of each photo.
4	<u>Visa Application Form</u>	- Completed and signed in the prescribed format.
5	Multiple-Entry Visa Request Letter	- A signed and dated letter explaining the reasons for requesting a multiple-entry visa
6	Certificate of Employment	- Letter is printed on the company's official letterhead. - Certificate includes the applicant's position and date of employment.
7	Notice of Assessment	- The most recent Notice of Assessment issued by the Canada Revenue Agency, showing your total income.
8	<u>Travel Itinerary</u>	- A <u>detailed day-by-day</u> itinerary for your stay in Japan, including accommodation details and contact phone numbers
9	Flight Information	<u>Purchasing airline tickets at the time of application is not required. We are not responsible for any financial loss resulting from visa processing delays or visa refusal.</u> - You may submit a screenshot or printout of your planned flight itinerary instead of a paid flight ticket. - Must include all flight numbers, departure and arrival dates, departure and arrival airport names, all destinations from your initial departure point (the nearest airport in BC or Yukon) to your final destination after Japan. - A copy of a valid visa for any third country you plan to visit or transit through after departing Japan (excluding Canada and your home country), if a visa is required for your nationality.
10	Bank Statement	- Monthly bank statements covering <u>the most recent 180 days or more</u> prior to the application date, demonstrating sufficient funds. - Bank statements must display your full name as shown on your passport, account number, current balance, and <u>detailed daily transaction history</u> for the entire period.

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For Minors, Students, or Applicants Dependents on a Financial Sponsor

A financial sponsor must be either

- a person who already holds a multiple-entry visa (the applicant will not be granted a visa with a longer validity period than that of the sponsor), OR
- a person who is eligible to apply for a multiple-entry visa and is applying at the same time as the applicant.

AND

- Only individuals within the second degree of kinship (spouse, parents, children, grandparents, grandchildren, and siblings) are eligible to act as a financial sponsor.

11	Sponsor's Passport	- Photocopy of the ID page of your financial sponsor.
12	Sponsor 's Notice of Assessment	- The most recent Notice of Assessment issued by the Canada Revenue Agency, showing your sponsor's total income.
13	Sponsor's Bank Statements	- Monthly bank statements covering <u>the most recent 180 days or more</u>, showing sufficient funds. - Bank statements must display the sponsor's full name as shown sponsor's passport, account number, current balance, and <u>detailed daily transaction history</u> for the entire period.
14	Proof of Relationship	- Original (if applicable) and photocopy of an official document proving the relationship (e.g. Birth Certificate or Marriage Certificate) in English. - If the document is not in English, a <u>notarized English translation</u> is required.

*We take a **minimum of 5 business days** to process with sufficient documents. We do not have expedited services.

*If you are not comfortable communicating in English, please visit our office with a family member or friend who can assist you with interpretation. Translation apps are not accepted.

*Applications with incomplete or missing required documents cannot be accepted. We do not accept application documents by email, and printing services are not available at our office.